



NORTHEAST ASSOCIATION OF CODE ENFORCMENT MINUTES

JULY 12, 2023

11:30 AM

HOST AGENCY: ST JOHNS COUNTY

LOCATION: TACO LIBRE

2600 N PONCE DE LEON BLVD., ST. AUGUSTINE, FL 32084

1. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM

This meeting was called to order at 11:54 AM by President Greata Moreau

The following active members were present and signed in:

Alachua: Greta Moreau, Gerald Soff, Diana Osborne, Kellie Poirier

City of Alachua:

City of Atlantic Beach: Angela Irizarry

City of Crescent City: Pamela Taylor

City of Fernandina Beach: Crystal Turner & George Wells

City of Gainesville:

City of Hawthorne:

City of Jax Beach: Nikki Beavers

City of Newberry:

Clay County:

Gilchrist County:

Nassau County: Margie Chimento, Jerry Hutto

Palatka County:

City of Palatka:

Putnam County: Z Lawrence, Chris Coppola

St. Johns County: Chad Williams, Raquel Santiago, Sarah Passalacqua, Lori Troxel, Norm Taylor, Richard

Chimento, David Mellor, Simone Ottley

Suwannee County: Robin Crespo

Welaka: Paula Kinney

New members introduction: David Mellor and Chad Williams has recently started with St. Johns County, Code Enforcement, and we anticipate them becoming new members of NEACE soon.

Nikki Beavers announced her new Board position with FACE. Ms. Beavers is currently over the membership of FACE and is requesting more members of NEACE to attend the FACE conference next year. We have a smaller scale compared to others but remember that Fire Marshalls, Building Officials, etc. can also become members of FACE and NEACE.

2. APPROVAL OF MINUTES

The minutes for the May 10, 2023 meeting were asked to be approved.

A motion was made by Nikki Beavers and seconded by Pamela Taylor to accept the minutes for the May 10, 2023, NEACE meeting. Vote passed unanimously.

3. TREASURE REPORT

Savings \$1,967.40
Checking \$1,366.16
Petty Cash \$54.00

The Treasure Report was presented, and a motion was made by Robin Crespo and seconded by Pamela Taylor to accept. Vote passed unanimously.

4. OLD BUSINESS

- 34th Annual FACE Conference held in Cape Coral
- Updates were made on the NEACE page located on FACE website.

Discussion – Please send Code Enforcement related photos to any Board Member so we can publish them to the FACE website on the NEACE page. Recommended beginning a newsletter for the site as well. Crystal Turner volunteered to begin the newsletter with the assistance of the association on topics and information provided. Please email information to cturner@fbfl.org

5. NEW BUSINESS

Increase Membership Dues

Discussion was made regarding the increase in yearly membership dues. Price increases are occurring. There is concern that it would be beneficial to increase the current \$20 dues. President, Greta Moreau had conducted research and learned that other associations in Florida charge \$15 to \$20 in membership dues.

A motion was made by Diana Osborn and seconded by Crystal Turner to increase the membership dues from \$20 to \$30 each. No vote taken.

More discussion began about the use of extra funds. The Treasurer, Henry Irving, was not present at this meeting. Members felt it would be best to wait for him to discuss this topic.

A motion was made to table the discussion by Margie Camacho and seconded by Richard Chimento. Vote taken and passed unanimously.

6. EDUCATIONAL PROGRAM

Speaker: Sandra Caslow, with the Department of Business and Professional Regulations (DBPR)

Topic(s): Fraudulent Contractors and Licensees

1. Licensing

Florida DBPR is responsible for licensing Alcohol, Tobacco, Barbers, Contractors, Hotels, Restaurants, Hair Salons, Elevators, Engineers, Condos, Timeshares, Home Inspectors, Veterinarians and many more. There are many different divisions within DBPR. Ms. Caslow specializes in the construction industry within the Jacksonville Region. There are 10 regional offices within DBPR.

Contractors vary from roofing, building, general, pool, plumbing, etc. Handymen can not do anything that requires a permit to be pulled from the local building department, anything ADA regulated. Handymen have an easier time not becoming licensed due to not needing permits to complete most of the assigned work task.

2. Investigations

Investigations occur when unlicensed activity is reported. DBPR relies on local jurisdictions to report and work with them to complete sweeps, stings, and investigations. They utilize social media platforms and advertisements

but heavily rely on the eyes and ears of Code Enforcement Officers.

3. *Disciplinary Action*

Many forms of disciplinary action exist for FL DBPR. They may use \$500, \$1000 or \$2,500 citations depending on the level of severity for each offense. Some cases are handled Administratively, and some go to the State Attorneys Office for Criminal levels of offense. The majority (50%) of the time when cases are handed off to the State Attorney's Office, arrests are made, and the case will go to trial.

4. *Reporting Illegal Activity*

DBPR now offers a phone app that can be downloaded to report any illegal activity. You may also report it on their website at [File a Complaint - Complaint Details \(complaintDetails\) \(myfloridalicense.com\)](https://myfloridalicense.com/complaintDetails)

8. NEXT MEETING DATE & LOCATION

September 13, 2023 in Putnam County at Corky Bell's Seafood at Gator Landing
185 S US Highway 17, East Palatka, FL 32131
Website: www.corkybellseafood.com

9. ADJOURNMENT

The July 12, 2023 meeting was adjourned at 1:50 PM.

Reminder – To gain your CEU's you must submit them through the FACE member portal.



NORTHEAST FL ASSOCIATION OF CODE ENFORCEMENT MEETING ATTENDANCE LIST

Meeting Date:	12-Jul-23	Course Subject:	Fraudulent Contractors & License	Course Type:	Chapter Meeting
Meeting Location:	Taco Libre	Host Agency:	St. Johns County	CEH: 1 Hour	1 Credit Hour

	FIRST NAME	LAST NAME	FACE MEMBER #	JURISDICTION	EMAIL	STAFF NOTE
1	Greta	Moreau	9489	Alachua	gmoreau@alachuacounty.us	
2	Gerald	S	31536	Alachua		
3	Diana	Osborn	372	Alachua	dorborn@alachuacounty.us	
4	Kellie	Poirier	31538	Alachua		
5	Paula	Kinney	12042	Alachua	pkkinney@welaka-fl.gov	
6	Z	Lawrence	11888	Putnam County	z.lawrence@putnam-fl.gov	
7	Chris	Coppola	11349	Putnam County	christopher.coppola@putnam-fl.gov	
8	Angela	Irizarry	10633	City of Atlantic Beach	airizarry@coab.us	
9	Robin R.	Crespo	31365	Suwannee County	robinc@suwcountyfl.gov	
10	Margie	Camacho	Non FACE member	Nassau County		
11	Jerry	Hutto	31184	Nassau County	jhutto@nassaucountyfl.com	
12	Chad	Williams	Non FACE member	St. Johns County		
13	Raquel	Santiago	11966	St. Johns County	rsantiago@sjcfl.us	
14	Sarah	Passalacqua	11969		spassalacqua@sjcfl.us	
15	Lori	Troxel	4677	St. Johns County	ltroxel@sjcfl.us	
16	Norm	Taylor	11967	St. Johns County	ntaylor@sjcfl.us	
17	Richard	Chimento	10636	St. Johns County	rchimento@sjcfl.us	
18	David	Mellor	Non FACE member	St. Johns County		
19	Simone	Ottley	27681	St. Johns County	sottley@sjcfl.us	
20	Pamela	Taylor	1007	Crescent City	Pamelataylor4673@gmail.com	
21	Nikki	Beavers	9647	City of Jax Beech	nbeavers@jaxbchfl.net	
22	Roderick	Potter	5569	St. Johns County	rpotter@sjcfl.us	
23	Crystal	Turner	11877	City of Fernandina Beach	cturner@fbfl.org	
24	George	Wells	9841	City of Fernandina Beach	gwells@fbfl.org	
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05/10/23	The Lighthouse Grill	\$39.00		\$ 15.00	Meals paid for Sparker & Secretary
05/10/23	Dues frm Robin Crespo	\$20.00		\$ 35.00	Dues paid in cash Suwannee County
07/06/23			\$140	\$175	for meals durning meetings
	savings			\$1,967.40	
	checking			\$1,366.16	
	petty cash Current Balance			\$ 175.00	
	Total			\$ 3,508.56	